

Next Steps:

1. Find out who your Welcome Leader will be from the Church Secretary or our Minister. This person will offer the Welcome at the beginning of the service after the Church bell has rung. Your Worship Associate will lead the portion of the service from the Unison Affirmation through and including the Sharing of Joys and Sorrows (except for the opening words, which you are responsible for). If you would like your Worship Associate to decrease or increase his or her responsibilities, please speak with him or her to make arrangements.
2. Choose two hymns, one for the beginning of the service, and one for the end. Please let Richard Hill and the Church Secretary know what those hymns are by the Tuesday before your Sunday service. Your Worship Associate or Richard Hill will help you choose if you'd like.
3. Choose Opening Words, a Meditation (or Prayer), a Call for the Offering, and a Benediction. You may find helpful material in the Hymnal, or speak with your Worship Associate or the Minister for other sources. If you choose pieces written by someone other than yourself, send the attribution to the Church Secretary for the Sunday bulletin by the Wednesday before your service.
4. Decide if there are Readings that you would like to include to introduce the topic of the sermon, send titles and authors to the Church Secretary by the Wednesday before the service.
5. Choose a title for your sermon and send it to the Church Secretary by the Wednesday before the service.

Please Remember:

The Minister and your Worship Associate are available to you for support as you prepare your Sunday service. The worship committee is sure that you will keep the dignity of the pulpit in mind as you prepare, and that you realize that the people present in the congregation during your Sunday service come expecting spiritual enrichment.

Members of the Worship Committee:

Mary Landry, Chair
Ken Love
Susan McGowan
Michele Franck Blake
Dick Hill (ex-officio)
Rev. Jay Deacon (ex-officio)



UNITY CHURCH

**9 Main St.
North Easton, MA 02356
Phone: 508-238-6373
www.unity-church.com
Gail Bruno: office@unity-church.com
Rev. Jay Deacon: fjdeacon@uuma.org
Richard Hill smhill42ne@earthlink.net**

**UNITY CHURCH
OF NORTH EASTON**

Suggestions for lay-leaders interested in leading Worship Services

From the second Sunday in September
through the third Sunday in June



Lay-Led Services

There is a history of strong lay leadership at Unity Church in all areas of our congregational life, including Worship. Approximately 12 times a year there are opportunities for members of the congregation to lead the worship service. Perhaps you've had a chance to do so previously, or maybe you're thinking about it for the first time.

In either case, this pamphlet may help to answer some of the questions that you have and hopefully simplify the process of planning and offering this very significant ministry.

It's unlikely, though, that it will answer every question that you have. So, please don't hesitate to contact a member of the worship committee (names are printed on the back of the pamphlet) or the Minister.

Thank you for considering leading worship at Unity Church, and best wishes as you proceed to offer this ministry.

—THE WORSHIP COMMITTEE

Preliminary Steps:

1. Let the worship committee know that you would like to lead a service as far in advance as possible. Ken Love is the contact person on the Worship Committee.
2. Once a date for the service has been chosen, meet with your worship associate and the Minister to talk about the service that you will be leading.
3. Submit a title for the service and a brief description of the service to the Church Secretary by the 15th of the month prior to your service so that it can be announced in the newsletter.
4. And meanwhile, begin to plan your service. The worship committee recommends that you use our standard liturgy for the service. It's probably already familiar to you, but its order is as follows:

Standard Liturgy (Order of Service):

Prelude — Richard Hill

Welcome & Opening Song —
Service Leader

Unison Affirmation — WA

Hands of Friendship — WA

Chalice Lighting & words — WA
Hymn — WA

Sharing of Joys and Sorrows -
WA

Anthem — Richard Hill

Children's Focus — Beverly Tricco

**Singing our Children to Religious
Education** — Beverly Tricco

Offering — Service
Leader

Offertory — Richard Hill

Reading(s) — Service Leader

Meditation & Silence — Service Leader

Solo — Richard Hill

Sermon — Service Leader

Hymn — Service Leader

Closing Circle and Benediction —
Service Leader

**Extinguishing the Chalice and
Closing Song** — Service Leader

Postlude — Richard Hill

WA— Worship Associate

EC - Executive Committee of the Church